

**To Members of the Licensing Sub-Committee**

Cllr. Nick Chapman

Cllr. Susan Findlay

Cllr. Janet Forey

Cllr. Roger Stead (Reserve)

Dear Councillor,

A meeting of the **LICENSING SUB-COMMITTEE** will be held in the Park Room - Council Offices, Narborough on **TUESDAY, 29 APRIL 2025** at **2.00 p.m.** Please find attached a supplemental item that is required for the meeting and is in addition to the agenda and report pack that has already been circulated.

Yours faithfully



**Gemma Dennis**  
**Corporate Services Group Manager**

**SUPPLEMENTAL ITEMS**

4. Application to Vary a Premises License - Asda Express, 77 Lutterworth Road, Blaby, Leicestershire LE8 4DX (Pages 3 - 4)

To consider the report of the Licensing Team Leader (enclosed).



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Good afternoon

I am responsible for the application for variation of the premises licence at this store.

I have been discussing the proposed conditions with PC Francis-Lang of Leicestershire Police and have agreed a slight amendment to the CCTV condition (condition 6).

The only change is to 6(d) but for the sake of completeness, the full CCTV condition is to read as follows –

*6. A CCTV system will be installed and maintained at the premises.*

*a. The system shall record in real time and recordings will be date and time stamped.*

*b. Cameras will cover internal areas and the external area immediately in front of the store.*

*c. The system will continually record whilst the premises are open and conducting licensable activities. All recordings will be stored for a minimum period of 31 days and will be capable of being easily downloaded.*

***d. Images from the installed CCTV system will be made available to police within a practicable time on request. The licensee will ensure a staff member is trained in the operation of and the downloading of footage from the CCTV system***

Please accept this email as our agreement to this amendment.

I have copied PC Francis-Lang not this email in order that she can confirm that subject to that amendment there is no objection from the police.

For the avoidance of doubt, all other conditions remain as suggested with the application.

Please let me know if you require anything further from me on this.

Kind regards

**Richard Taylor | Partner | Head of Licensing Department**  
*for and on behalf of Gosschalks LLP*

**Queens Gardens, Kingston Upon Hull, HU1 3DZ**

**DD: 01482 590216 | F: 0870 600 5984 | M: 07949 132931 | Reception: 01482 324252 | [www.gosschalks.co.uk](http://www.gosschalks.co.uk)**

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